

MORTIMER WEST END PARISH COUNCIL

| Minutes of the Meeting of the Council | | | |
|--|---|--|---------------|
| Date: | Thursday 24 th January 2019 | Time: | 7.30pm |
| Place: | Mortimer West End Village Hall | | |
| Present: | Cllr Nick Thurlow (Chair) | Cllr Andrew Arthur | |
| | Cllr Jonathon Bray Cllr David Lister | Cllr John Robertson | |
| In Attendance: | Cllr Rhydian Vaughan Christine McGarvie (Clerk) 1 member of the public | | |
| Apologies | Cllr Roger Gardiner | | |
| | | | Action |
| 1/19 | Apologies for absence Cllr Roger Gardiner sent his apologies. | | |
| 2/19 | To receive declarations of interest relating to items on the agenda None received | | |
| 3/19 | Minutes of the last parish council meeting | | |
| | 3.1 | It was unanimously agreed that the minutes of the meeting held 29 th November 2018 were a true and accurate record. The minutes were signed by the Chairman. | |
| | 3.2 | Matters arising from minutes not otherwise on the agenda None 65/18.2 Complaints have been received from residents regarding the lack of progress on the development at 1 The Bridges. Clerk to contact the planning department to raise concerns. | Clerk |
| 4/19 | Open Forum 4.1 The member of the public raised a concern about a planning application for two double storey houses which has been brought to their attention by a neighbour. As the application has not yet been submitted to the planning department the Parish Council could not comment. 4.2 A suggestion was made that the village signs could be made more visible with a combined speed sign as in other villages. Clerk to contact Alfred Nortey at Hampshire County Council to find out if this is possible. | | Clerk |
| 5/19 | Planning & Development | | |
| | 5.1 | <u>New Applications - see appendix A below</u> No new applications | |
| | 5.2 | <u>Approvals/Refusals</u> see appendix A below 18/03461/HSE The Laurels, Soke Road – Still awaiting decision. | |
| 6/19 | Highways & Footpaths issues | | |
| | 6.1 | <u>New Highways issues</u> Cllr Lister reported that the white lines at edges and centres of local roads are very faded. Particularly in Soke Road and Church Road. Clerk to contact Hampshire County Council to report the issue. | Clerk |
| | 6.2 | Footpath cutting list It was agreed that Clerk should inform Hampshire County Council that the Council would like Bridleway 25, Footpath 29 and BOAT (Bridleway Open to All Traffic) 16 | |

| | | |
|------|---|-------------------------------|
| | added to the cutting list. Cllr Bray to inform Clerk if there are any others that need to be added. | Clerk/JB |
| 6.2 | <p><u>Speed watch</u> There are 6 volunteers approved to take part in Speedwatch. The new PCSO Emma Page is going to carry out the training of volunteers with the Pamber Volunteers in early February.</p> <p>SLR (Speed Limit Reminder) sign was put up in Soke Road and Church Road for 2 weeks in each location on 9th October and 23rd October. The Council have requested another 2 weeks in each location between now and March. Cllr Arthur pointed out the SLR doesn't provide good data on the level of speeding. Clerk to investigate the cost of sign which could provide better statistics.</p> | Clerk |
| 7/19 | Parish Environment | |
| 7.1 | <p>To discuss tasks for the Lengthsman Currently £705 remaining of the £1000 Lengthsman budget. £70 for gate at playground and £225 spent on demolition of bus shelter on Silchester Road. Clerk to ask Lengthsman to carry out a litter pick along Church Road and Soke Road.</p> | Clerk |
| 8/19 | <p>Communication with residents Cllr Thurlow to draft an email to residents on the mailing list to provide an update on the Council's work and ask them for any ideas of work for the Lengthsman. It was agreed that the Annual Parish Assembly currently planned for 21st March should be change to a date after the election. The Annual Parish Assembly will therefore be held on 30th May instead. The 21st March will be an ordinary meeting and the April meeting will be cancelled. Clerk to change the hall bookings.</p> | NT Clerk |
| 9/19 | Reports | |
| 9.1 | <p><u>Clerk's Report</u> Clerk has been asked to minute meetings for Pamber Parish Council for February, March and April to cover maternity leave. NALC have released the new pay scales for 2019/2020 and there has also been a change to the numbering of the scale points</p> | |
| 9.2 | <p><u>Reports from PC representatives</u> 9.2.1 Clarke's Educational charity – Cllr Lister attended and various grants were approved. 9.2.2 AWE LLC – No meeting since last parish council meeting. 9.2.3 Quarry liaison committee – Meeting scheduled for 30th January. 9.2.4 Village Hall Committee – The Chairman of the committee has resigned due to illness. The village hall roof repair is going ahead in early February and insulation will be improved at the same time. The committee are investigating improving the heating and are also moving forward with the plan to put a fence and barriers at the front of the site. Financial position is currently healthy. 9.2.5 Cllr Thurlow met with the vicar of St. Saviours Church . 9.2.6 Cllr Thurlow met with the Chairman of Mortimer West End Cricket Club. The Cricket Club would like to upgrade the facilities at the pavilion and would like to ask the Parish Council for financial support. The initial request was for a contribution of £10,000. Clerk to investigate ownership of the pavilion and whether the cricket club could do the work they want to do. Cllr Thurlow to respond to the Chairman of the Cricket Club and ask them to complete a formal grant request form.</p> | Clerk |

| | | |
|-------|---|--------------|
| 9.3 | <p><u>County Councillor report</u></p> <p>The Parish Council formally congratulated Cllr Rhydian Vaughan on being awarded an MBE in the New Year's Honours list.</p> <p>Cllr Vaughan reported that after his intervention, the number 14 bus from Tadley to Basingstoke has been reinstated for the hours when it is used by workers and school children.</p> <p>Hampshire Fire Authority have agreed to join with Isle of Wight Fire authority.</p> <p>Clerk to publicise the Mortimer Burghfield handy bus in Mortimer West End.</p> | <i>Clerk</i> |
| 9.4 | <p><u>Borough Councillor report</u></p> <p>Cllr Roger Gardiner sent his apologies.</p> | |
| 10/19 | <p>Consultation Documents requiring consideration –</p> <p>None received.</p> | |
| 11/19 | <p>Finance</p> | |
| 11.1 | <p><u>Payments and Reconciliation Approval and receipts –</u></p> <p>See appendix B below for finance report. It was unanimously agreed to approve the payments for January. Clerk to process.</p> | <i>Clerk</i> |
| 11.2 | <p><u>To agree the budget for 2019/2020</u></p> <p>The final budget for 2019/2020 was agreed by the council and it was agreed that a precept of £8500 should be requested. Clerk to action.</p> <p>The Council agreed to allocate £3500 of reserves towards further improvements to the village hall which are needed in the next financial year</p> <p>The Internal audit has been booked for 13th May.</p> <p>Clerk to contact the Mortimer Benefice to request an invoice for the grass cutting contribution at the churchyard.</p> | <i>Clerk</i> |
| 11.3 | <p><u>Update on electronic banking</u></p> <p>Clerk to contact Lloyds bank to find out why electronic banking has not yet been set up.</p> | <i>Clerk</i> |
| 12/19 | <p>Date of Next Meeting and dates for 2019</p> <p>21st March 2019 – Normal meeting ,16th May 2019 – AGM and ordinary Parish Council meeting, 30th May Annual Parish Assembly, 18th July 2019, 19th September 2019, 28th November 2019</p> | |
| 13/19 | <p>Resolution – To exclude press and public from items that may require discussion of possible legal and financial proceedings i.a.w Public Meetings – Admission to Public Meetings Act 1960 - There were no confidential items</p> | |
| | <p>Meeting finished at 9.05 pm</p> | |

Signed: Date:.....
(Chairman)

Appendix A
January 2019

Planning Applications for Consideration

| | | |
|----------|------|--|
| 1 | None | |
|----------|------|--|

Planning Application Decisions made

| | | |
|----------|---|----------------------------------|
| 1 | 18/03489/HSE Lyndhurst Pamber Road – Erection of first floor rear extension | Granted 15/1/19 |
|----------|---|----------------------------------|

Planning Applications Awaiting Decisions

| | | |
|-----------|---|-----------------------------------|
| 1. | 18/03461/HSE The Laurels, Soke Road - Erection of two storey rear extension and replacement and raising existing main roof and existing side storey extension roof. | Deadline 23/1/19 |
|-----------|---|-----------------------------------|

Appendix B

Statement no 7 (2/11/2018)

Statement no 9
(3/1/2019)

| | | |
|--|-------------------|-------------------|
| | £17,822.13 | £11,393.46 |
|--|-------------------|-------------------|

Payments since last meeting date :

| Cheque No | Payee | Details | TOTAL COST |
|--------------|------------------|-----------------------|------------------|
| SO | Mrs C McGarvie | November salary | 234.00 |
| 1029 | Mrs C McGarvie | paper and printer ink | 45.67 |
| 1030 | Mrs C McGarvie | SLCC conference | 15.00 |
| 1031 | MWE Village Hall | Roof Repair grant | 5,900.00 |
| SO | Mrs C McGarvie | December salary | 234.00 |
| TOTAL | | | £6,428.67 |

New Items for payment

| Cheque No | Payee | Details | TOTAL COST |
|--------------|---------------------------------------|---------------------------|----------------|
| 1032 | Vision ICT | website hosting | 150.00 |
| 1033 | Basingstoke and Deane Borough Council | SLR 4 x 2 week deployment | 360.00 |
| 1034 | Mrs C McGarvie | postage and key cutting | 28.30 |
| SO | Mrs C McGarvie | January Salary | 234.00 |
| TOTAL | | | £772.30 |

Receipts since last meeting date :

| Receipt Date | Payer | Details | TOTAL AMOUNT |
|--------------|-------|---------|--------------|
| | | | |
| | | | £0.00 |

Payments not yet presented

| Cheque No | Payee | Details | TOTAL COST |
|--------------|----------------|--------------|--------------|
| 1028 | Mr J Robertson | Poppy wreath | 17.00 |
| TOTAL | | | £0.00 |

Receipts after statement date :

| Receipt Date | Payer | Details | TOTAL AMOUNT |
|--------------|-------|---------|--------------|
| | | | £0.00 |

cashbook balance after new payments and receipts

£10,621.16

Bank Reconciliation 15th January 2019

Authority name Mortimer West End Parish Council

Prepared by Christine McGarvie Clerk and RFO

Date 15th January 2019

Approved by Nick Thurlow Chair of council

Date

| | | |
|--|----------|-------------------|
| Balance per bank statements as at 3rd January 2019 | £ | £ |
| Treasurers Account (9) | 11393.46 | |
| Savings Account (68) | 16591.88 | |
| | | 27985.34 |
| Less any un-presented cheques at 15th January 2019 | | |
| 1028 J.Robertson | 17 | |
| | | 17.00 |
| Add any uncleared cheques/cash/payments | | |
| | | 0 |
| Net Bank balances as at 15th January 2019 | | £27,968.34 |

CASH BOOK

Opening balance current account 12185.13

Add: Receipts in the year 9387.77

Less: Payments in the year 10,196.44

Closing balance as per cash book as at 15th January 2019 **£11,376.46**

Opening balance savings account 16585.62

Add: Receipts in the year £6.26

Less: Payments in the year 0

Closing balance as per cash book as at 15th January 2019 **£16,591.88**

Overall closing balance **£27,968.34**