

**MORTIMER WEST END PARISH COUNCIL**

<b>Minutes of the Meeting of the Council</b>			
<b>Date:</b>	Thursday 19 <sup>th</sup> September 2019	<b>Time:</b>	7.30pm
<b>Place:</b>	Mortimer West End Village Hall		
<b>Present:</b>	Cllr Nick Thurlow (Chair)	Cllr Andrew Arthur	
	Cllr David Lister		
<b>In Attendance:</b>	Christine McGarvie (Clerk) Cllr Rhydian Vaughan Cllr Simon Mahaffey 1 member of the public		
<b>Apologies</b>	Cllr Jonathon Bray		
			<b>Action</b>
58/19	<b>Apologies for absence</b> Cllr Jonathon Bray gave his apologies and these were accepted by the meeting		
59/19	<b>To receive declarations of interest relating to items on the agenda</b> None received		
60/19	<b>Minutes of the last parish council meeting</b>		
	<b>60.1</b>	It was agreed that the minutes of the meeting held 18 <sup>th</sup> July 2019 were a true and accurate record after a small amendment to the attendee list. The minutes were signed by the Chairman and the amendment initialled.	
	<b>60.2</b>	<b>Matters arising from minutes not otherwise on the agenda</b> 46.2 Clerk ask the PCSO if she could attend the September or November meeting but unfortunately, she was unable to. Clerk to ask if she could send a report for the next meeting instead of attending.	<b>Clerk</b>
61/19	<b>Open Forum</b> There were no items raised under Open Forum.		
62/19	<b>To consider any applications for the parish councillor vacancy and to vote on co-option of a suitable candidate</b> Mr. Kevin Cross put forward his application for the parish council vacancy and then left the room.  Cllr Thurlow proposed that Mr Cross be co-opted on to the Parish Council and this was seconded by Cllr Arthur. All agreed to the co-option. Mr. Cross returned to the room and signed his declaration of office.		
63/19	<b>Planning &amp; Development</b>		
	63.1	<u>New Applications - see appendix A below</u> <b>T/00371/19/TPO</b> – The New Flow, Soke Road. Oak trees T1 to T8 various pruning works The Parish Council resolved to respond with no objections.	
	63.2	<u>Approvals/Refusals</u> see Appendix A below The planning application for Yew Tree Cottage, Chapel Road is still waiting for a decision from the planning department. Clerk has contacted the planning department for an update but had no response.	

64/19	<b>Highways &amp; Footpaths issues</b>	
64.1	<p><u>To discuss outcome of meeting with HCC regarding village gateway and Soke Road</u></p> <p>Cllr Thurlow, Cllr Arthur and the Clerk met with Mandy Ware from Hampshire County Council (HCC) Highways department on 18<sup>th</sup> September to discuss possible improvements to the entrance to the village along Church Road from Silchester. The next step is for HCC to provide a project outline with cost estimates which can be discussed by the Parish Council. HCC have very tight budgets so the majority of the work would have to be funded by the Parish Council.</p> <p>Clerk to contact Silchester Parish Council as they are investigating the possibility of installing village gateways.</p> <p>Cllr Arthur to contact Englefield estate about the possibility of cutting back one of their hedges so that a gateway can be installed</p> <p>Mandy Ware also reviewed the bend in Soke Road which Cllr Lister had reported as being dangerous. Clerk has raised a case with HCC to have the bend warning sign to be replaced as it is damaged. The suggestion was made that the edge lines could be widened, and 'dragons teeth' marks painted on the road before the bend to warn drivers. HCC will provide a quote for this work.</p>	<i>Clerk</i>
64.2	<p><u>Speed watch</u></p> <p>The Speed Indicator Device is on order with AWE but could take a number of weeks to be ordered.</p> <p>The speed-watch co-ordinator has been away for the last couple of weeks and there were no sessions during August. It is hoped that sessions will resume over the next few weeks.</p>	
64.3	<p><u>Other highways issues</u></p> <p>Clerk contacted the Highways department to reassert the Parish Council's view that the lines do need to be repainted on Welshman's Road and Soke Road. HCC highways have said that the project has been added for consideration in the next financial year but the list of approved projects won't be agreed until the next financial year. In the meantime, if there are Give Way lines or safety lines that require refreshing this can be reported and will be done.</p> <p>The Parish Council's complaint about how the recent road closures in Church Road were dealt with has now been responded to adequately. The Parish Council thanked Cllr Rhydian Vaughan for his help in obtaining a final response from the contractor.</p>	
65/19	<b>Parish Environment</b>	
65.1	<p><b>To discuss use of lengthsman funding</b></p> <p>There is currently £315 left of the 2019/2020 lengthsman money.</p> <p>It was agreed that the Clerk should seek a quote for cleaning the highway signs in Soke Road and Church Road.</p>	<i>Clerk</i>
65.2	<p><b>Communication with residents</b></p> <p>The draft newsletter has been reviewed. A few changes need to be made and then it will be sent out via email.</p> <p>Silchester magazine are happy to add an article from the Parish Council quarterly. The article needs to be sent to them by the 13<sup>th</sup> day of the month before.</p>	
66/19	<b>Reports</b>	
66.1	<p><u>Clerk's Report</u></p> <p>Nothing to report</p>	

66.2	<u>Reports from PC representatives</u> Village Hall Committee will be meeting next week. The next event is the Quiz night on 12 <sup>th</sup> October at 7.30pm. The repairs to the hall floor have started.	
66.3	<u>County Councillor report</u> Cllr Rhydian Vaughan's monthly report can be found in Appendix D. HCC have sent out information about contingency planning for Brexit which includes the likely impacts on Portsmouth and Southampton ports. It was National suicide prevention week last week. The selection process for a new Police and Crimes Commissioner will be carried out on Sunday in Winchester. Three candidates are being interviewed.	
66.4	<u>Borough Councillor report</u> Cllr Simon Mahaffey reported that he had put forward a motion to declare a climate emergency in Basingstoke. All 60 councillors voted in favour of the motion. The aim is for Basingstoke and Deane Councils office to be carbon neutral by 2025 and for the whole borough to be carbon neutral by 2030. It is Green Week in Basingstoke and Deane next week. Cllr Mahaffey is now a member of the Manydown overview committee and is keen to ensure that the site has plans for sustainability. The intention is that HCC, B&D and the developer will have an ongoing interest in the development after it is built. Councillor Terry Reid has become an independent candidate so there is no longer a conservative majority on the council. The changes to the bin and recycling collection dates have been completed and the transition was fairly smooth. A by-election will be held in the Bramley and Sherfield Ward on October 10 <sup>th</sup> . There will be Borough elections in May next year due to the boundary changes. A planning application for 90 houses at Goddard's Farm in Bramley was initially refused but it went to appeal and the planning inspector granted it. The Local plan needs to have a 5-year supply of homes across the borough and they currently only have 4.2 years which was one of the reasons the application was granted. There is an unauthorised encampment in Dixon Road, Basingstoke. Retrospective permission was sought and refused by Basingstoke and Deane but then granted when it went to appeal because there are not the required permanent sites in the borough. Basingstoke and Deane are appealing because of the possibility of ammunitions on the site.	
67/19	<b>Finance</b>	
67.1	<u>Payments and Reconciliation Approval and receipts –</u> See appendix B below for finance report. The Village hall have submitted a grant request for £3500 towards the electrical work and heating. The Parish Council had already earmarked £3500 for the village hall in the 2019/2020 budget. All agreed to grant the full amount to the village hall. Clerk to action using electronic banking.	<i>Clerk</i>
67.2	<u>Electronic Banking</u> Electronic Banking is now in place. The Clerk can only create payments and these need to be approved by two councillors. Next month the payment list will be presented for approval at the meeting and then councillors will need to login after the meeting to approve these payments as appropriate.	
68/19	<b>Date of Next Meeting</b> <b>28<sup>th</sup> November 2019 to include budget setting.</b>	

Signed: ..... Date:.....  
(Chairman)

**Appendix A**  
**September 2019**

**Planning Applications for Consideration**

<b>1</b>	<b>T/00371/19/TPO</b> – The New Flow, Soke Road. Oak trees T1 to T8 various pruning works	<b>Deadline 1<sup>st</sup> October 2019</b>
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**Planning Application Decisions made**

<b>1</b>	<b>19/01398/HSE- Southern View, Pamber Road</b> - Erection of first floor side/rear extension	<b>Granted</b>
<b>2</b>	<b>19/01387/HSE Heatherstone, Soke Road</b> - Erection of two storey side extensions and a single storey rear extension	<b>Withdrawn</b>
<b>3</b>	<b>18/03461/HSE The Laurels, Soke Road</b> - Erection of two storey rear extension and replacement and raising existing main roof and existing side storey extension roof	<b>Withdrawn</b>

**Planning Applications Awaiting Decisions**

<b>1</b>	<b>19/01319/FUL - Yewtree Cottage, Chapel Road</b> - Erection of 1 no. dwelling house on previously developed land and erection of replacement dwelling on site of existing dwelling	<b>Deadline for decision 9<sup>th</sup> July</b>
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**Appendix B**

Statement no 15 (3/7/2019)

Statement no 17 (3/9/2019)

	<b>£12,939.83</b>	<b>£12,171.89</b>
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**Payments since last meeting date :**

Cheque No	Payee	Details	TOTAL COST
1045	Hampshire Association of Local Councils Ltd	Affiliation fees and NALC	211
1046	MWE Village Hall	Hall hire	56.25
1047	Mrs C McGarvie	land registry search and ink cost	43.83
DD	Information Commisioners Office	Data Protection registration	35
SO	Mrs C McGarvie	July Salary	238.2
1048	Mr N Thurlow	APA expense	26.49
SO	Mrs C McGarvie	August Salary	238.20
<b>TOTAL</b>			<b>£848.97</b>

**New Items for payment**

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	September Salary	238.20
EP	Mrs C McGarvie	postage and binder	28.27
1049	Royal British Legion	Poppy wreath	17.00
<b>TOTAL</b>			<b>£283.47</b>

**Receipts since last meeting date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
09/07/2019	SSE	Wayleaves	£81.03

**Payments not yet presented**

Cheque No	Payee	Details	TOTAL COST
<b>TOTAL</b>			£0.00

**Receipts after statement date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
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cashbook balance after new payments and receipts

£11,969.45

## Appendix C

### **Bank Reconciliation      16th September 2019**

**Authority name**                      Mortimer West End Parish Council

**Prepared by**                      Christine McGarvie                      Clerk and RFO

**Date**                                      16th September 2019

**Approved by**                      Nick Thurlow                              Chair of council

**Date**                                      19th September 2019

Balance per bank statements as at 3rd September 2019	£	£	
Treasurers Account (17)	12171.89		
Savings Account (76)	16597.38		
			28769.27
Less any un-presented cheques at 3rd September 2019			
Add any uncleared cheques/cash/payments			0
			0
Net Bank balances as at 16th September			<b>£28,769.27</b>
<b>CASH BOOK</b>			
Opening balance cashbook 1st April 2019	9802.19		
Add: Receipts in the year	5058.09		
Less: Payments in the year	2,688.39		
Closing balance as per cash book as at 16th September 2019	<b>£12,171.89</b>		
Opening balance savings account	16593.95		
Add: Receipts in the year	£3.43		
Less: Payments in the year	0		
Closing balance as per cash book as at 16th September 2019	<b>£16,597.38</b>		
Overall closing balance	<b>£28,769.27</b>		
difference		£0.00	

**Hampshire County Council Report  
September 2019**

**Updates**

**Southampton Airport.** The Future Airspace Strategy Implementation South (FASI South) to increase capacity is now in progress. You can sign up for email notifications about this application at [airspacechange.caa.co.uk](http://airspacechange.caa.co.uk)

**Heritage Open Days 13-22 September**

A number of Hampshire County Council sites will open their doors for the Heritage Open Days:

**The Great Hall, Winchester** 20 and 22 September, 1.00-2.30pm

Musicians playing traditional Tudor musical instruments – viols and recorders.

**Hampshire Record Office** – 21 September, tours at 11am and 2pm

Go behind the scenes and discover the work that takes place to preserve Hampshire's documentary heritage.

**Winchester Discovery Centre** – daily, 13 to 22 September inclusive

An informative look at the history behind some of our Hampshire fare and some of the many foods that have become popular across the UK and beyond.

Details on all local Heritage Open Days in Hampshire from 13 to 22 September can be found at [www.heritageopendays.org.uk](http://www.heritageopendays.org.uk)

**Back to School** - All children attending Reception Year to Year 2 are entitled to free school meals and older children may be eligible too. Find out more on

[www.hants.gov.uk](http://www.hants.gov.uk) search 'free school meals'

**Highways England** ([highwaysengland.co.uk](http://highwaysengland.co.uk)) updates for major road projects:

M3 Junctions 9 to 14 Smart Motorway –roadside surveys complete, public information sessions start autumn 2019.

M3 Junction 9 improvements (National Significant Infrastructure Project) –statutory public consultation ended August 2019. Development consent sought for 2020 with work due to start in 2021.

**Police and Crime** –Chief Constable, Olivia Pinkney will be attending the Hampshire Police and Crime Panel meeting in public 4th October in Winchester to answer questions about policing in Hampshire and IoW.

**Clr Rhydian Vaughan MBE  
Calleva Division.**