

**MORTIMER WEST END PARISH COUNCIL**

<b>Minutes of the Meeting of the Council</b>			
<b>Date:</b>	Thursday 18 <sup>th</sup> July 2019	<b>Time:</b>	7.30pm
<b>Place:</b>	Mortimer West End Village Hall		
<b>Present:</b>	Cllr Nick Thurlow (Chair)	Cllr Andrew Arthur	
	Cllr Jonathon Bray	Cllr John Robertson	
	Cllr David Lister		
<b>In Attendance:</b>	Christine McGarvie (Clerk) 0 members of the public		
<b>Apologies</b>	Cllr Roger Gardiner Cllr Rhydian Vaughan Cllr Simon Mahaffey		
			<b>Action</b>
<b>44/19</b>	<b>Apologies for absence</b> Cllr Roger Gardiner, Cllr Simon Mahaffey and Cllr Rhydian Vaughan gave their apologies.		
<b>45/19</b>	<b>To receive declarations of interest relating to items on the agenda</b> None received		
<b>46/19</b>	<b>Minutes of the last parish council meeting</b>		
	<b>46.1</b>	It was agreed that the minutes of the Parish Council meeting held on 16 <sup>th</sup> May 2019 and the Annual Parish Assembly held on 30 <sup>th</sup> May 2019 were a true and accurate record. The minutes were signed by the Chairman.	
	<b>46.2</b>	<p>Matters arising from minutes not otherwise on the agenda</p> <p>It was decided that the Police should be asked to attend a future Parish Council meeting as they were not able to attend the Annual Parish Assembly.</p> <p>6.1/19 Clerk reported the poor state of Back lane to Hampshire County Council (Enquiry Reference: 21425339 )but the enquiry was closed by HCC as there were no safety concerns. Clerk checked with land registry the ownership of the lane but it does not appear to be registered. The issue will not be pursued further as the holes have been filled.</p>	
<b>47/19</b>	<b>Open Forum</b> No members of the public attended the meeting.		
<b>48/19</b>	<b>To consider any applications for the parish councillor vacancy and to vote on co-option of a suitable candidate</b> No applications have been received however Cllr Bray reported that he may know a suitable candidate. Clerk to send information about the role to the candidate and invite them to the next meeting.		<b>Clerk</b>
<b>49/19</b>	<b>To review standing orders and financial regulations</b> It was resolved to adopt the changes to standing orders and financial regulations as recommended in the Clerk's report. Clerk to action.		<b>Clerk</b>
<b>50/19</b>	<b>Planning &amp; Development</b>		

50.1	<u>New Applications - see appendix A below</u> No new applications for consultation	
50.2	<u>Approvals/Refusals</u> see appendix A below Clerk has chased the planning department for an update on The Laurels and Yew Tree Cottage applications as both of these should have been determined by now.	
<b>51/19</b>	<b>Highways &amp; Footpaths issues</b>	
51.1	<b>Highways issues</b> Cllr Lister previously reported that the white lines at edges and centres of local roads are very faded. Clerk reported under HCC reference 21419628 and 21425333. Cllr Vaughan forwarded a response from Highways indicating that the lines will not be refreshed on Welshman's Road this year as it is not a safety issue. Clerk to contact the Highways department to reassert the Parish Council's view that the lines do need to be repainted on Welshman's Road and Soke Road. Clerk to also ask if any supporting information is needed.  Issues with the closure of Church Road were raised with highways and the contractors. The work is now complete. Clerk to contact Cllr Vaughan again regarding the lack of notice and poor safety during the road closure so that it can be discussed at the next Parish Council meeting to determine what lessons can be learnt by the Highways department.	
51.2	<u>Speed watch</u> The latest speed watch results have been forwarded to all councillors. AWE have agreed to purchase a SID for use by the speed watch group.	
52/19	<b>Parish Environment</b>	
52.1	<b>To discuss village gateway signs</b> Hampshire County Council have responded to the suggestions made by the Parish Council for improving the entrance to the village from Silchester along Church Road. Clerk to arrange a scoping meeting with the Hampshire County Council representative, a parish councillor and possibly Englefield Estate.  Cllr Lister raised an issue with a dangerous bend on Soke Road which does not have sufficient warning signs and where there have been accidents. Clerk to ask Hampshire County Council Highways whether this could also be looked at as part of the scoping meeting.	<i>Clerk</i>  <i>Clerk</i>
53/19	<b>Communication with residents</b> Cllr Thurlow has drafted a parish council newsletter which will be sent to all for review. Clerk and Cllr Bray to send short biographies to Cllr Thurlow for inclusion in the newsletter. Clerk to contact the person responsible for Silchester Magazine and see if we can add an update to their magazine.	<i>NT</i>  <i>Clerk</i>
54/19	<b>Consultation documents requiring consideration</b> <b>None</b>	
55/19	<b>Reports</b>	
55.1	<u>Clerk's Report</u> Clerk and Cllr Lister attended the Basingstoke and Deane parish conference on 13 <sup>th</sup> June which included presentations on the unauthorised encampment injunction, changes to health provision , the electoral review and update of the Local Plan.	

	The Parish Council website will need to be updated by September 2020 to ensure that it meets accessibility standards.	
55.2	<p><u>Reports from PC representatives</u></p> <p>Clarke’s Educational charity – Cllr Lister attended. There were not many requests for grants. A new treasurer has been appointed and they are planning to set out more clearly their policies for awarding grants.</p> <p>Relief in Need - No meeting.</p> <p>AWE LLC – Cllr Thurlow attended the meeting held on 11<sup>th</sup> July.</p> <p>The meeting was held at the Burghfield site. The focus of the meeting was diversity and environment. AWE have a stated objective to be carbon neutral by 2030. They have been using their drone technology to help in the community for example in Tadley their drone was used to check the church roof. There was also a presentation on neurodiversity spectrum.</p> <p>Quarry liaison committee – Extraction continues in zone 1.</p> <p>Village Hall Committee – The Woodland Walk event was held on 30<sup>th</sup> June and was a great success. 200 people attended the event. The heaters in the hall are currently being replaced and work will be starting on the floor soon.</p> <p>Clerk to send the grant request forms to the Village Hall committee.</p>	<i>Clerk</i>
55.3	<p><u>County Councillor report</u></p> <p>No report.</p>	
55.4	<p><u>Borough Councillor report</u></p> <p>Borough Councillors Simon Mahaffey and Roger Gardiner gave their apologies due to a borough council meeting. Cllr Roger Gardiner sent the following update :-</p> <p>New Director of Borough Development and Deputy Chief Executive appointed Mr Ian Boll. Council will be debating Climate Change on Thursday with three motions tabled.</p>	
56/19	<b>Finance</b>	
56.1	<p><u>Payments and Reconciliation Approval and receipts –</u></p> <p>See appendix B below for finance report.</p> <p>The Parish Council resolved to reverse the decision made regarding insurance at the May meeting. The Clerk obtained quotes but there was already a Long Term Agreement in place with BHIB Ltd. The cheque for Came and Company was not sent and has been destroyed. A cheque for BHIB Ltd for £507.07 was signed between meetings so as to retain cover.</p>	<i>Clerk</i>
56.2	<p><u>Q1 budget update</u></p> <p>The quarter 1 budget report was reviewed and accepted by the Council.</p>	
56.3	<p><u>Electronic Banking</u></p> <p>Cllr David Lister and Cllr Nick Thurlow are now set up to approve electronic payments but the applications for Cllr Arthur and Cllr Bray were rejected again. New forms for Cllr Bray and Cllr Arthur were signed. The bank mandate form to allow the Clerk to raise electronic payments was signed.</p>	<i>Clerk</i>
57/19	<b>Date of Next Meeting - 19<sup>th</sup> September 2019</b>	

Signed: .....

Date:..... (Chairman)

**Appendix A**  
**July 2019**

**Planning Applications for Consideration**

1	none	
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**Planning Application Decisions made**

1	None	
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**Planning Applications Awaiting Decisions**

1.	<b>18/03461/HSE The Laurels, Soke Road</b> - Erection of two storey rear extension and replacement and raising existing main roof and existing side storey extension roof.	<b>Deadline 23/1/19</b>
2	<b>19/01319/FUL - Yewtree Cottage, Chapel Road</b> - Erection of 1 no. dwelling house on previously developed land and erection of replacement dwelling on site of existing dwelling	<b>Deadline for decision 9<sup>th</sup> July</b>
3	<b>19/01398/HSE- Southern View, Pamber Road</b> - Erection of first floor side/rear extension	<b>Deadline for decision 18<sup>th</sup> July 2019</b>
4	<b>19/01387/HSE Heatherstone, Soke Road</b> - Erection of two storey side extensions and a single storey rear extension	<b>Deadline for decision 29<sup>th</sup> July 2019</b>

**Appendix B**

Statement no 13 (3/5/2019)

Statement no 15 (3/7/2019)

	<b>£14,307.05</b>	<b>£12,939.83</b>
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**Payments since last meeting date :**

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	May salary	238.20
1039	Tadley and District Community Association	Grant	100.00
1040	MWE Village Hall	hall hire	18.75
1041	Do the Numbers Ltd	internal audit	190.00
1042	Victim Support grant	Grant	75.00
1044	BHIB Ltd	insurance	507.07
SO	Mrs C McGarvie	June salary	238.20
<b>TOTAL</b>			<b>£1,367.22</b>

**New Items for payment**

Cheque No	Payee	Details	TOTAL COST
1045	Hampshire Association of Local Councils Ltd	Affiliation fees and NALC	211
1046	MWE Village Hall	Hall hire	56.25
1047	Mrs C McGarvie	land registry search and ink cost	43.83
DD	Information Commissioners Office	Data Protection registration	40
SO	Mrs C McGarvie	July Salary	238.2
1048	Mr N Thurlow	APA expense	26.49
<b>TOTAL</b>			<b>£615.77</b>

**Receipts since last meeting date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
			<b>£0.00</b>

**Payments not yet presented**

Cheque No	Payee	Details	TOTAL COST
<b>TOTAL</b>			<b>£0.00</b>

**Receipts after statement date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
09/07/2019	SSE	Wayleaves	<b>£81.03</b>

cashbook balance after new payments and receipts

£12,405.09

