

**MORTIMER WEST END PARISH COUNCIL**

| <b>Minutes of the Meeting of the Council</b> |   |  |               |
|--|---|--|---------------|
| <b>Date:</b>                                 | Thursday 21 <sup>st</sup> March 2019  | <b>Time:</b>   | 7.30pm        |
| <b>Place:</b>                                | Mortimer West End Village Hall  |  |               |
| <b>Present:</b>                              | Cllr Nick Thurlow (Chair)   | Cllr Andrew Arthur   |               |
|  | Cllr Jonathon Bray  | Cllr John Robertson  |               |
| <b>In Attendance:</b>                        | Cllr Rhydian Vaughan<br>Cllr Roger Gardiner<br>Christine McGarvie (Clerk)<br>2 members of the public  |  |               |
| <b>Apologies</b>                             | Cllr David Lister   |  |               |
|  |   |  | <b>Action</b> |
| 14/19  | <b>Apologies for absence</b><br>Cllr David Lister gave his apologies.   |  |               |
| 15/19  | <b>To receive declarations of interest relating to items on the agenda</b><br>None received   |  |               |
| 16/19  | <b>Minutes of the last parish council meeting</b>   |  |               |
|  | <b>16.1</b>   | To agree that the minutes of the meeting held 24 <sup>th</sup> January 2019 were a true and accurate record. The minutes to be signed by the Chairman.   |               |
|  | <b>16.2</b>   | Matters arising from minutes not otherwise on the agenda<br>None<br>65/18.2 Complaints have been received from residents regarding the lack of progress on the development at 1 The Bridges. Clerk contacted the planning department but did not receive a response. Cllr Gardiner offered to chase a response.<br><br>9.2.6/19 The Chairman of the cricket club is working on a proposal for improvements to the pavilion. He hopes to attend the meeting on 16 <sup>th</sup> May to present their proposals.<br><br>6.1/19 Clerk has reported the faded road markings in Soke Road and Church Road under HCC reference 21419628. Clerk to also raise a case for Welshman's Road. | <b>Clerk</b>  |
| 17/19  | <b>Open Forum</b><br>Two residents were present to discuss planning application 19/00541/OUT Yew Tree Cottage. One was in favour and one objected. The Parish Council listened to the points raised.  |  |               |
| 18/19  | <b>Planning &amp; Development</b>   |  |               |
| 18.1   | <u>New Applications - see appendix A below</u><br><b>19/00541/OUT Yewtree Cottage</b> , Chapel Road Erection of 2 two storey detached houses to rear of site with associated car parking . Deadline for comments was 20 <sup>th</sup> March but Clerk requested an extension. |  |               |

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|       | The Council resolved to object to this application on the grounds that it is over development of the site and not in keeping with other houses in the area. The Council consider that one house on the site would be more appropriate.   |   |
| 18.2  | <u>Approvals/Refusals</u> see appendix A below   |   |
| 19/19 | <b>Highways &amp; Footpaths issues</b>   |   |
| 19.1  | <u>New Highways issues</u><br><br>19.1.1 Cllr Bray raised an issue about the poor state of the end of the unadopted road called Back Lane which runs from Church Road up to 2 farms. Cllr Thurlow to find out who owns the road.<br><br>19.1.2 Cllr Robertson reported that a stile had been removed on a footpath behind his home. Clerk to identify the footpath and email Hampshire County Council about the issue.<br><br>19.1.3 It was reported that the road surface on the bridge on Church Road is in a poor state of repair. Clerk to raise a report to Hampshire County Council. | <i>NT</i><br><br><i>Clerk</i><br><br><i>Clerk</i> |
| 19.2  | <u>Speed watch</u><br>Clerk has attended speedwatch training along with some Pamber volunteers. Clerk also volunteered to be deputy co-ordinator of the scheme. Church Road has been cleared for speedwatch in Mortimer West End however Soke Road was considered too dangerous. Silchester Speedwatch have agreed to loan their equipment in the short term and AWE have agreed to fund a device for the use of the combined Pamber and MWE Speedwatch Group. Clerk to follow up with AWE.  | <i>Clerk</i>                                      |
| 20/19 | <b>Parish Environment</b>  |   |
| 20.1  | <b>To discuss village gateway signs</b><br>Clerk sent details of the Community Funded initiative for village gateway signs from HCC to all. Cllr Bray and Cllr Arthur to survey the parish and propose locations for new gateway signs. It was agreed that the small sign on the Church Road from Silchester to Mortimer needs to be bigger.<br>Once possible locations have been determined Clerk can contact HCC and request a site survey.  | <i>JB/AA</i><br><br><i>Clerk</i>                  |
| 20.2  | <b>To discuss the request for financial support for the defibrillator at the Village Hall</b><br>The Village Hall committee have asked whether the Parish Council would pay for the ongoing maintenance costs of the defibrillator at the village hall. Previously the ambulance service paid for this. The estimated costs are £30 a year. The Parish Council agreed to pay for this. Clerk to liaise with the Village Hall Committee about the practicalities of obtaining and paying for the replacement pads and batteries.  | <i>Clerk</i>                                      |
| 20.3  | <b>Lengthsman</b><br>Lengthsman has fixed the gate at the playground.<br>Lengthsman has quoted £270 for a litter pick along Church Road and the end of Soke Road. (there is £585 left in the lengthsman fund) . It was agreed that the Clerk should ask the lengthsman to do this work.  | <i>Clerk</i>                                      |
| 21/19 | <b>Communication with residents</b><br>Cllr Thurlow to draft an email to residents on the mailing list to provide an update on the Council's work and ask them for any ideas of work for the Lengthsman.   | <i>NT</i>   |
| 22/19 | <b>Reports</b>   |   |
| 22.1  | <u>Clerk's Report</u><br>Clerk attended the briefing on local elections on 12 <sup>th</sup> March. Nominations open on 26 <sup>th</sup> March and candidates only have until 4pm on Wednesday 3 <sup>rd</sup> April to return  |   |

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|      | forms to Basingstoke and Deane Borough Council. The local elections take place on 2 <sup>nd</sup> May. Clerk will be informed by 4pm on 4 <sup>th</sup> April who the nominated persons are and whether there will be a contested election or not.  |  |
| 22.2 | <p><b><u>Reports from PC representatives</u></b></p> <p>22.2.1 Next Mortimer Relief in Need meeting will be held on 8<sup>th</sup> April. Cllr Thurlow to attend.</p> <p>22.2.2 AWE LLC – Cllr Robertson was unable to attend the last meeting. The next meeting will be on 11<sup>th</sup> July.</p> <p>22.2.3 Quarry liaison committee was held on 20<sup>th</sup> January and Cllr Bray attended. Hills are currently digging out a test area to test what variety of trees will grow in that area. Scotts Pine are going to be planted along the existing bund. They have had some incidences of theft of fuel on the site. Phase 3 of the gravel extraction is scheduled to start in Winter 19/20.</p> <p>22.2.4 Village Hall Committee – New gates and a height restricting barrier have been installed at the village hall to discourage unauthorised encampments. The work to fix the roof has been completed. The next planned project is to replace the heaters throughout the building with more efficient units with timer switches.</p>  |  |
| 22.3 | <p><b><u>County Councillor report</u></b></p> <p>Hampshire County Council (HCC) have been advised by central government that they must cut £80 million pounds from their budget. The biggest expense in the budget is support of the elderly and children. HCC have raised council tax by 2.99% the maximum they can without referendum.</p> <p>Brexit – The A31 Alresford to Winchester road has set aside as a lorry stack if required to support Portsmouth harbour.</p> <p>The Council's Transport strategy has been issued and emphasises the importance of public transport and encouraging residents on to public buses. There will be a meeting in Sherfield on Loddon about the 14 bus and how it can be made more sustainable.</p> <p>Silchester Town Panel – The car park and grazing fields are the responsibility of HCC. English Heritage is responsible for the wall itself. There are no plans to make any major changes to the site.</p>   |  |
| 22.4 | <p><b><u>Borough Councillor report</u></b></p> <p>The Boundary commission have issued their final report. The new ward will be named Tadley and Pamber. The number of wards has reduced from 29 to 18. There will be 18, 3 member wards so 54 councillors with elections every year.</p> <p>Council Tax increases are capped at 2.99% or £5 whichever is the higher. In Basingstoke the increase will be £5 bringing the borough rate up to £121.42 for a band D property Added to this is the parish precept and tax share for Hampshire County Council and the Police and Fire Authorities.</p> <p>The Borough has 65,768.8 band D properties and raised £7,986,000 from Council Tax. From its reserves it raises £2,800,000 in interest and £12,536,000 from Investment Property held in the Borough. The Government Revenue Support Grant is now nil a reduction of £5 million compared to five years ago. The Borough's share of Business Rate is around £4million.</p> <p>The bin collection contract was moved to Serco in October 2018 and this has led to some complaints from residents. The Council are working hard with Serco to raise</p> |  |

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|       | the current level of service.   |              |
| 23/19 | <b>Consultation Documents requiring consideration</b> –None received.   |              |
| 24/19 | <b>Finance</b>  |              |
| 24.1  | <p><u>Payments and Reconciliation Approval and receipts</u> –<br/>See appendix B below for finance report.</p> <p>A grant request from the Point Youth Centre was considered and it was agreed to give them £100 from next year’s budget. Clerk to action</p> <p>A letter confirming the change to the standing order for the Clerk’s salary was signed in line with the salary scale increase to be implement on 1<sup>st</sup> April.</p> | <b>Clerk</b> |
| 24.2  | <p><u>Update on electronic banking</u></p> <p>Electronic banking forms need to be submitted again. The original forms were apparently cancelled because of the delay between the Clerk creating the forms online and getting signatures.</p>  | <b>Clerk</b> |
| 25/19 | Cllr Robertson has stated that he will not be standing for election as a parish councillor in the upcoming election. The Parish Council formally thanked him for 15 years of service on the parish council.   |              |
| 26/19 | <p><b>Date of Next Meeting</b></p> <p>16th May 2019 – AGM and ordinary Parish Council meeting, 30<sup>th</sup> May Annual Parish Assembly, 18th July 2019, 19th September 2019, 28th November 2019</p> <p>Cllr Roger Gardiner and Cllr Rhydian Vaughan gave their apologies for the next meeting on 16<sup>th</sup> May.</p>  |              |
|       | Meeting finished at 8.59 pm   |              |

Signed: ..... Date:.....  
(Chairman)

**Appendix A  
March 2019**

**Planning Applications for Consideration**

|          |  |   |
|----------|--|---|
| <b>1</b> | 19/00541/OUT <b>Yewtree Cottage</b> , Chapel Road Erection of 2 two storey detached houses to rear of site with associated car parking | <b>Deadline<br/>20/3/2019<br/>but requested<br/>extension</b> |
|----------|--|---|

**Planning Application Decisions made**

|          |  |  |
|----------|--|--|
| <b>1</b> |  |  |
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**Planning Applications Awaiting Decisions**

|           |  |                               |
|-----------|--|-------------------------------|
| <b>1.</b> | 18/03461/HSE The Laurels, Soke Road - Erection of two storey rear extension and replacement and raising existing main roof and existing side storey extension roof.  | <b>Deadline<br/>23/1/19</b>   |
| <b>2.</b> | 19/00109/HSE Southernwood, Church Road. Alterations to existing roof with construction of front and rear dormer windows. Erection of 2 storey side extension following demolition of existing garage and store | <b>Deadline<br/>18/3/2019</b> |

**Appendix B**

Statement no 9 (3/1/2019)

Statement no 11 (1/3/2019)

|  |                   |                   |
|--|-------------------|-------------------|
|  | <b>£11,393.46</b> | <b>£10,451.19</b> |
|--|-------------------|-------------------|

**Payments since last meeting date :**

| Cheque No    | Payee                                 | Details                           | TOTAL COST       |
|--------------|---------------------------------------|-----------------------------------|------------------|
| 1032         | Vision ICT                            | website hosting<br>SLR 4 x 2 week | 150.00           |
| 1033         | Basingstoke and Deane Borough Council | deployment                        | 360.00           |
| 1034         | Mrs C McGarvie                        | postage and key cutting           | 28.30            |
| SO           | Mrs C McGarvie                        | January Salary                    | 234.00           |
| 1028         | Mr J Robertson                        | Poppy wreath                      | 17.00            |
| SO           | Mrs C McGarvie                        | February Salary                   | 234.00           |
| <b>TOTAL</b> |                                       |                                   | <b>£1,023.30</b> |

**New Items for payment**

| Cheque No    | Payee                                       | Details                         | TOTAL COST     |
|--------------|---|---------------------------------|----------------|
| SO           | Mrs C McGarvie                              | March salary                    | 234.00         |
| 1035         | Mortimer West End Village Hall              | Hall hire Nov and Jan           | 45.00          |
| 1036         | Hampshire Association of Local Councils Ltd | Councillor core skills training | 114.00         |
| 1037         | Mr D. Lister                                | travel to training              | 40.00          |
| 1038         | MWE St. Saviours Church                     | grass cutting churchyard        | 450.00         |
| <b>TOTAL</b> |   |                                 | <b>£883.00</b> |

**Receipts since last meeting date :**

| Receipt Date | Payer | Details   | TOTAL AMOUNT  |
|--------------|-------|-----------|---------------|
| 01/02/2019   | SSE   | Wayleaves | 81.03         |
|              |       |           | <b>£81.03</b> |

**Payments not yet presented**

| Cheque No    | Payee | Details | TOTAL COST   |
|--------------|-------|---------|--------------|
| <b>TOTAL</b> |       |         | <b>£0.00</b> |

**Receipts after statement date :**

| Receipt Date | Payer | Details | TOTAL AMOUNT |
|--------------|-------|---------|--------------|
|              |       |         | <b>£0.00</b> |

**cashbook balance after new payments and receipts**

**£9,568.19**

**Bank Reconciliation 11th March 2019**

**Authority name** Mortimer West End Parish Council

**Prepared by** Christine McGarvie Clerk and RFO

**Date** 11th March 2019

**Approved by** Nick Thurlow Chair of council

**Date**

|  |   |          |                   |
|--|---|----------|-------------------|
| Balance per bank statements as at 1st March 2019 | £ | £        |                   |
| Treasurers Account (11)                          |   | 10451.19 |                   |
| Savings Account (69)                             |   | 16593.31 |                   |
|  |   |          | 27044.5           |
| Less any un-presented cheques at 11th March 2019 |   |          | 0.00              |
| Add any uncleared cheques/cash/payments          |   |          | 0                 |
| Net Bank balances as at 11th March 2019          |   |          | <b>£27,044.50</b> |

**CASH BOOK**

|  |                   |
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| Opening balance current account                        | 12185.13          |
| Add: Receipts in the year                              | 9468.8            |
| Less: Payments in the year                             | 11,202.74         |
| Closing balance as per cash book as at 11th March 2019 | <b>£10,451.19</b> |

|  |                   |
|--|-------------------|
| Opening balance savings account                        | 16585.62          |
| Add: Receipts in the year                              | £7.69             |
| Less: Payments in the year                             | 0                 |
| Closing balance as per cash book as at 11th March 2019 | <b>£16,593.31</b> |

|                         |                   |
|-------------------------|-------------------|
| Overall closing balance | <b>£27,044.50</b> |
|-------------------------|-------------------|

difference £0.00