

MORTIMER WEST END PARISH COUNCIL
Minutes of Parish Council meeting

Date: Thursday 21st March 2024 Time: 7.30pm
Place: Mortimer West End Village Hall
Present: Cllr Andrew Arthur (Chairman)
 Cllr Kevin Cross
 Cllr Terina Dance
 Cllr David Lister
 Cllr Tom Watt
In Attendance: County Councillor Rhydian Vaughan

12/24 Apologies for absence

Borough Councillor Tony Durrant gave his apologies.

13/24 To receive declarations of interest relating to items on the agenda

Cllr Lister declared a non-pecuniary interest in the grant request from Tadley Citizens Advice as he is a trustee of the charity. He did not take part in the discussion of this item.

14/24. Minutes of the last parish council meeting

14.1 To approve and sign the minutes of the meeting of 11th January 2024

The minutes of the meeting held 11th January were agreed as a true and accurate record. The minutes were signed by the Chairman.

14.2 Matters arising from the minutes not otherwise on the agenda

None

15/24. Open Forum – to consider any items raised by members of the public

There were no members of the public present at the meeting.

16/24 To agree updated Code of Conduct based on LGA model template

A new Code of Conduct based on Basingstoke and Deane’s document and the Local Government Association template was reviewed and accepted by the Parish Council. Clerk to upload the new version to the Parish Council website. It will be reviewed again in March 2025.

17/24 Planning & Development

17.1 To note receipt of new applications and make comment see Appendix A

24/00489/OOBC – Burnt Pine, Reading Road. Erection of replacement dwelling, garage and tennis court - Note this is in Aldermaston Parish.

The Parish Council have no comment on this application.

18/24. Highways & Footpaths Matters

18.1 To provide an update on use of the Speed Indicator Device

The SID is currently in Soke Road and will be moved to Church Road next week for 2 weeks.

18.2 To discuss any new highways or footpath issues.

Cllr Arthur raised concern about the current state of the roads. Cllr Vaughan said that Hampshire Highways are working on repairs and improvements but the weather has made things more difficult.

19/24 Parish Environment

The unauthorised encampment and required follow up actions were discussed by the Gravel Allotment Trust. The decision to engage bailiffs under Common Law was made on Tuesday 19th under delegated powers due to the urgency and the decision was ratified by the Parish Council.

20/24 Reports

20.1 County Councillor report

Cllr Rhydian Vaughan sent a report via email.

The member grant scheme will be open again in June and Parish Council are welcome to make new application. Cllr Vaughan indicated that he would support a grant request to help improve security at the Recreation Ground car park.

20.2 Clerk's report

The internal auditors visit has been booked for 10th April 24.

20.3 To receive reports from parish council representatives

Basingstoke and Dean, Parish and Town Council forum – Chairman has resigned and no replacement has been found.

AWE LLC – Next meeting 29th April 9.15am to 3.30pm

Clarke's Educational Trust – Not met since January.

Mortimer Relief in Need – meeting next in April.

Roman Town – no meeting.

Quarry Gravel liaison - met on 16th February. Cllr Cross has forwarded the minutes to all.

Village Hall – no meeting/

Flagmaster – Flag will be raised on 9th April for Kings Wedding Anniversary and 23rd April for St. George's day.

21/24 Finance

21.1 To approve payments, bank reconciliation and receipts See Appendix A and B below.

An additional payment to Quality Bailiffs at a cost of £1140 was also approved. This was an emergency payment due to an unauthorised encampment on the Recreation Ground car park.

Cllr Arthur and Cllr Watt to approve the payments online.

21.2 To consider grant request from Cricket Club for mower maintenance

The Cricket Club have requested a grant of £750 towards the maintenance of their mowers. The Parish Council decided to refuse the grant due to the fact that the unauthorised encampment has incurred unexpected costs and there is more spending needed to improve the security of the car park.

Cllr Arthur will speak to the Cricket Club Chairman.

21.3 To consider grant request from Tadley Citizens Advice

The Parish Council have not made a grant to Tadley Citizens Advice since 2022.

It was agreed to grant £500 and for this to be paid via the Good Exchange so that it would be doubled.

21.4 To consider grant request from Parochial Church Council for grass cutting.

The Parochial Church Council have requested £800 towards grass cutting at the churchyard.

The Parish Council agreed to grant £500. Clerk to inform the applicant.

22/4. To agree date of next meeting 30th May 2024

Planning Applications for Consideration

1	24/00489/OOBC – Burnt Pine, Reading Road, Padworth Common. Erection of replacement dwelling, garage and tennis court following approval of 22/00553/HOUSE. W.Berks planning app 24/00361/FUL	22 nd March 24 deadline for comments
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Planning Application Decisions made

1	23/01911/FUL - Chapel Of The Countess Of Huntingdons Chapel Lane. Proposed fencing to enclose Manse garden	Granted
2		

Planning Applications Awaiting Decisions

1		
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Appendix B

		statement 1st March 2024
		£11,531.05

**Payments since last
meeting date :**

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	January Salary	289.00
SO	Mrs C McGarvie	February website hosting (£30.48 VAT)	289.00
EP	Vision ICT LTd	Tree work pickling yard (£150 VAT)	182.86
EP	Foremost Tree Surgeons LTd		900.00
TOTAL			£1,660.86

New Items for payment

EP/SO/Cheq	Payee	Details	TOTAL COST
EP	Mrs C McGarvie	Homeworking allowance	100.00
SO	Mrs C McGarvie	March salary	289.00
EP	Quality Bailiffs	Common Law eviction	1140.00
TOTAL			£1,529.00

**Receipts since last
meeting date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
TOTAL			£0.00

**Payments not yet
presented**

Cheque No	Payee	Details	TOTAL COST
TOTAL			£0.00

**Receipts after
statement date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
TOTAL			£0.00

Treasurers account balance after new payments			£10,002.05
Savings Account balance as at 9th February 2024			£16,798.40
		TOTAL FUNDS	£26,800.45

Appendix C

Bank Reconciliation 13th March 2024

Authority name Mortimer West End Parish Council

Prepared by Christine McGarvie Clerk and RFO

Date 29th February

Approved by Andrew Arthur Chair of council

Date 29th February

Balance per bank statements as at 29th February	£	£	
Treasurers Account		11531.05	
Savings Account		16798.40	
			28329.45
Less any un-presented cheques/payments at 29 th February 2024			
Add any uncleared cheques/cash/payments			0
			0
Net Bank balances as at 1st March 2024			£28,329.45

CASH BOOK

Opening balance cashbook 1st April 2023	9,609.57
Add: Receipts in the year	15,054.05
Less: Payments in the year	13,132.57
Closing balance as per cash book as at 29th February 2024	£11,531.05

Opening balance savings account 1st April 2023	16,639.75
Add: Receipts in the year	£158.65
Less: Payments in the year	0
Closing balance as per cash book as at 29th February 2024	£16,798.40

Overall closing balance	£28,329.45
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difference £0.00